



Dear Doctors and Staff,

This letter is intended to keep your office updated on the Lab's schedule and will enable your practice and our Lab to avoid any scheduling conflicts that may occur. **Please allow extra time for the return of appliances when we are closed.**

The following is our **2010** Holiday/Vacation Schedule:

JANUARY 1 st	NEW YEARS HOLIDAY
FEBRUARY 15 th	PRESIDENTS DAY
APRIL 5 th	EASTER MONDAY
MAY 17 th thru 21 st	(1st WEEK VACATION)
MAY 31 st	MEMORIAL DAY
JULY 5 th thru 9 th	(2nd WEEK VACATION)
SEPTEMBER 6 th	LABOR DAY
OCTOBER 11 th	COLUMBUS DAY
NOVEMBER 2 nd thru 6 th	(3rd WEEK VACATION)
NOVEMBER 25 th & 26 th	THANKSGIVING HOLIDAY
DECEMBER 24 th	CHRISTMAS HOLIDAY

Please note: When the Lab is closed for Holiday/Vacation, our delivery service, **Route Messengers**, will continue to do pick-ups for us. If you call the Lab while we are closed you will automatically be transferred to the **Messenger/Pick up service**. You may also call the delivery service direct at **(215-203-1912)** **between the hours of 7:00 a.m. and 5:00 p.m.** to schedule a same day or next day pick-up. **PLEASE DO NOT SEND WET IMPRESSIONS** for the Lab to pour when we are closed. No one will be at the Lab to take care of them.

If you have any questions prior to any of these dates, feel free to call us at the Lab and we will be happy to help you in every way possible to make scheduling as helpful as we can.

Sincerely,

Jim McNulty
President/owner